



WELCOME TO  
**THE FOX  
CLUB**

## PERFECT FOR ANY OCCASION.

THANK YOU SO MUCH FOR YOUR INTEREST IN THE FOX CLUB AT NEUROSCIENCE GROUP FIELD AT FOX CITIES STADIUM. IT WOULD BE OUR PLEASURE TO WORK WITH YOU TO HELP PLAN YOUR NEXT EVENT.

FROM YOUR FIRST TOUR OF THE SPACE TO WHEN YOU WALK OUT THE DOOR AFTER THE EVENT, OUR COORDINATION STAFF WORKS CLOSELY TO MAKE THE PROCESS AS EASY AS WE CAN FOR YOU.

THE FOX CLUB HAS ENOUGH SPACE TO ACCOMMODATE 250 GUESTS. IT ALSO FEATURES FLOOR TO CEILING WINDOWS ON BOTH SIDES, SUITES ON THE SAME LEVEL TO USE AS YOU SEE FIT, AND A BALCONY TO LOOK OVER THE GORGEOUS BASEBALL FIELD.

*"A room with a view"*

## LOCATION

FOX CITIES STADIUM  
APPLETON, WISCONSIN

2400 N. CASALOMA DRIVE APPLETON, WI 54913  
(920) 733 – 4152

# MEET THE COORDINATORS



## MACKENZIE LIEDTKY

BANQUET SALES AND EVENT MANAGER  
920-733-4152 EXT. 263  
MLIEDTKY@TIMBERRATTLERS.COM

Mackenzie has been with The Fox Club since June 2021. Originally from Northcentral Indiana, she has experience in minor league baseball ticket sales and high-end weddings. The Fox Club allows her to combine both skills and provide outstanding customer service to her clients. In her free time, she enjoys cuddling with her dog, Peaches, and seeing how many books she can read in a year.



## BRANDY O'MARRO

BANQUET AND EVENT MANAGER  
920 - 733 - 4152 EXT. 267  
BOMARRO@TIMBERRATTLERS.COM



## FOLLOW US ON SOCIAL:



@TheFoxClubWI



@foxclubwi

## WHAT WE DO FOR YOU...

You can rely on us to manage the logistics, from start to finish for your event. Our responsibilities include:

- **Event Planning:** Manage a detailed timeline
- **In-House AV Management:** Ensure our internal state of the art AV system is set up and working.
- **Day-of-Coordination:** Event set-up, assist vendors, follow the detailed timeline to execute the event, ceremony and dinner coordination

### EVENT PLANNING:

We will work with you to organize all of the small details of hosting an event. This includes brainstorming decor ideas, helping you develop a detailed timeline, creating a menu that fits your vision, and meeting with you to work through the stress of an event.

### IN-HOUSE AV MANAGEMENT:

Our venue is equipped with an internal state of the art AV system. This includes:

- A projector and screen
- HDMI cable to connect to the projector
- Microphones
- Sound system for music
- TVs
- Videoboard

### DAY-OF-COORDINATION:

Our goal is to make your event run as smooth as possible. We will be there on the day of to help set-up, work with vendors, and trouble shoot any problems that may arise.





## FOX CLUB RENTALS:

ROOM RENTALS INCLUDE:

- ROUND TABLES
- 8FT BANQUET TABLES
- COCKTAIL TABLES
- CHAIRS
- STAFFING
- LINENS
- NAPKINS
- DAY-OF-COORDINATION

BUFFET MEALS: 200 GUESTS

PLATED MEALS: 250 GUESTS

FOOD STATIONS: VARIES



## EVENT PRICING

### WEDDINGS:

Friday:

\$1,500

Saturday:

\$2,000

Sunday:

\$1,500

### DAY TIME

#### EVENTS:

Monday -

Friday:

\$500

Saturday or

Sunday:

\$800

### EVENING

#### EVENTS:

Monday -

Thursday:

\$500

Friday -

Sunday:

\$1000

Inquire about non-profit pricing and event that do not require food and beverage services.



## WEDDING ESSENTIALS AND ADD-ONS:

With a rental for your wedding you receive the following complimentary:

- Planning and Day-of-Coordination
- Customized timeline and floorplan
- Tables and Chairs
- Linens for tables:
  - Black, White, or Ivory
- Napkins in variety of colors
- Floating candle centerpieces
- Clear acrylic card box and table numbers
- Staging if needed
- Photography locations
- Photos on the outfield videoboard

## CEREMONY LOCATIONS:

A ceremony rental includes a cocktail hour location, chairs, arch rental, and coordination if needed.

Ceremony options are weather depending.

- On-Field Ceremony: \$1,500
- Atrium Ceremony: \$600
- Fox Club Ceremony: \$600

## COCKTAIL HOUR LOCATIONS:

If you have an off-site ceremony, we do have other cocktail hour locations for you to use.

Cocktail hour locations are weather depending.

- Leinie's Lodge: \$300
- Brews on Third: \$300

## ADDITIONAL ADD-ONS:

- Firework Display: \$1,500
- Cake Cutting: \$0.35/person
- Replica Home Plate: \$100
- Custom Jerseys: \$100
- Wedding Tickets: \$1/ticket
- Mascot Appearance: \$100/30 minutes
- Batting Cage Use: \$300/2 hours
- Gold Chargers: \$1/Charger

## MEETINGS AND OTHER EVENTS ESSENTIALS:

With a rental for a meeting, holiday party, or other non-wedding event, you receive the following complimentary:

- Planning and Day-of-Coordination
- Customized timeline and floorplan
- Tables and Chairs
- Linens for tables:
  - Black, White, or Ivory
- Napkins in variety of colors
- Centerpiece options: Candles or Holiday
- Holiday Party Decor
- Staging if needed

## AV PACKAGE: \$300

We have an AV Package you can add-on for your meeting in The Fox Club:

- Logo on videoboard facing US-41
- Projector
- Projector Screen
- HDMI cable to connect to projector
- TVs
- Microphones
- Lectern
- Clicker for presentation
- Easel, Flipcharts, and Markers

## OTHER RENTAL OPTIONS:

If The Fox Club does not fit your needs, we do have other rental options throughout the stadium:

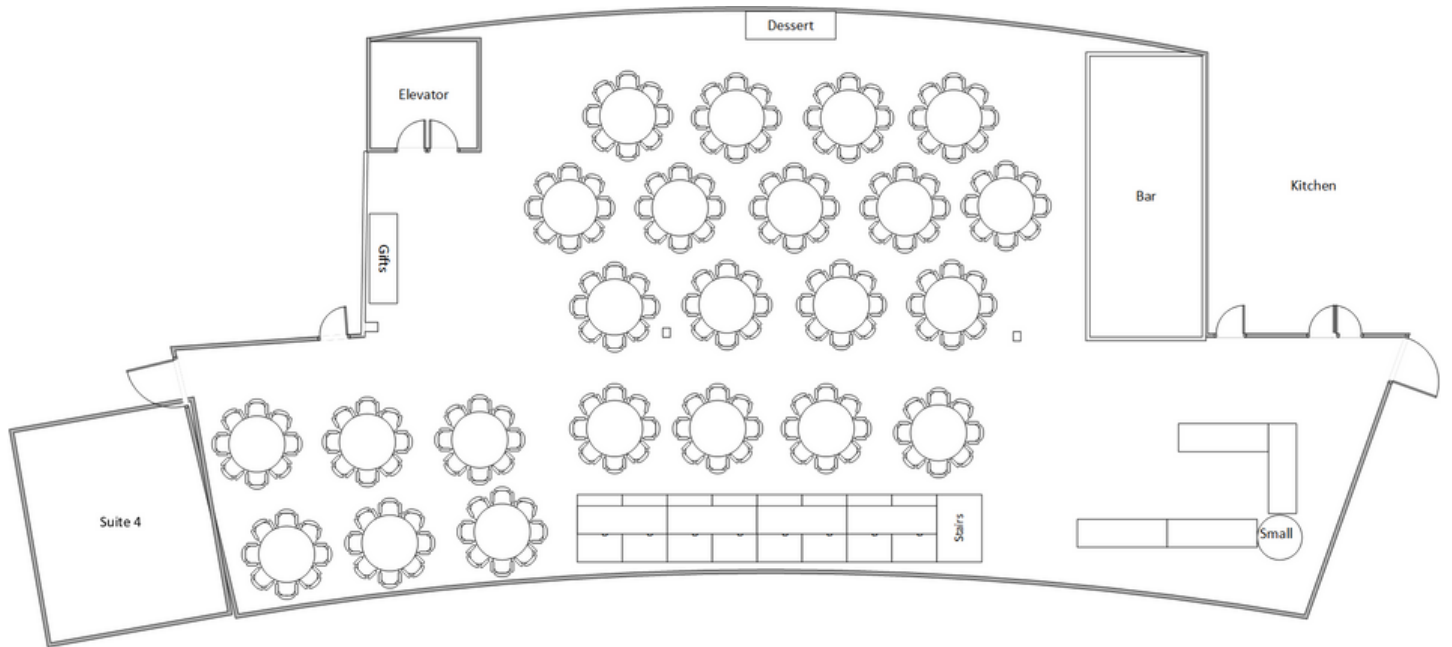
- Parking Lot: \$2000
- Entire Stadium: \$2000
- Leinie Lodge: \$300
- Brews on Third: \$300
- Conference Room: \$400
- Luxury Suite: \$400

These options' availability are weather depending.

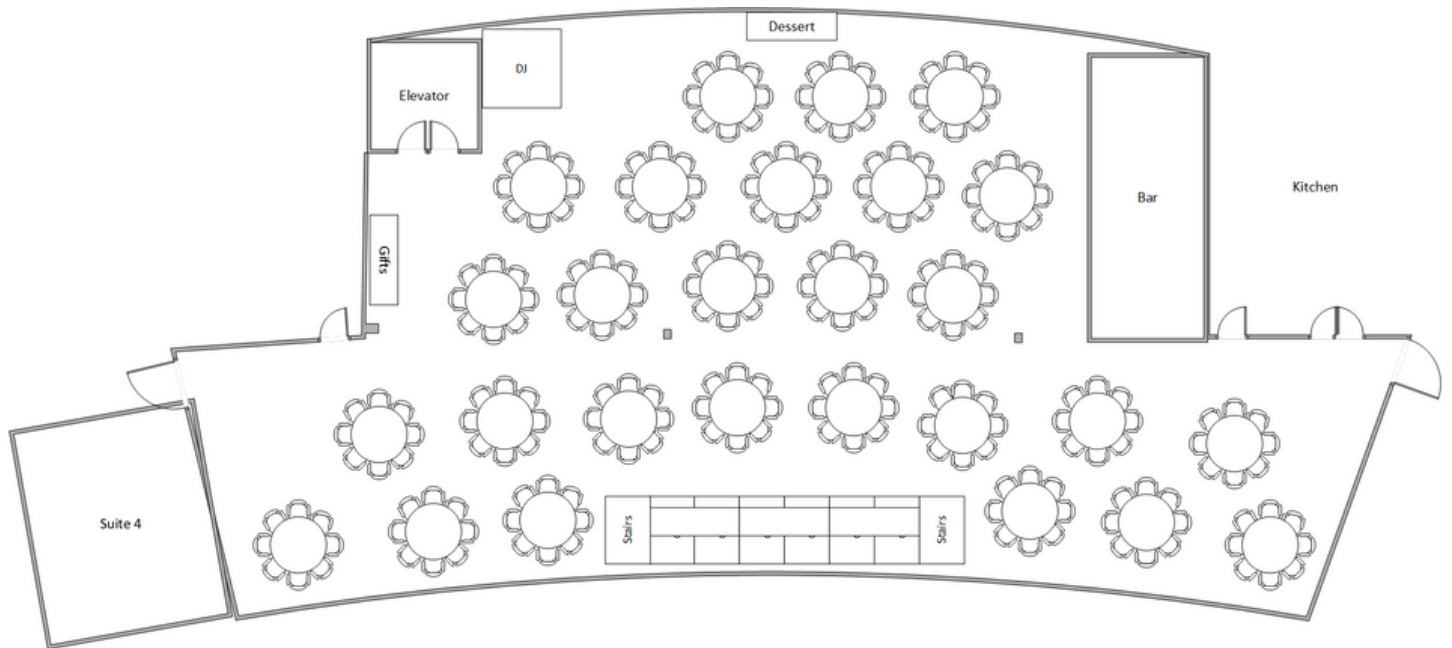


# WEDDING FLOOR LAYOUT EXAMPLES

BUFFET: 200 GUESTS



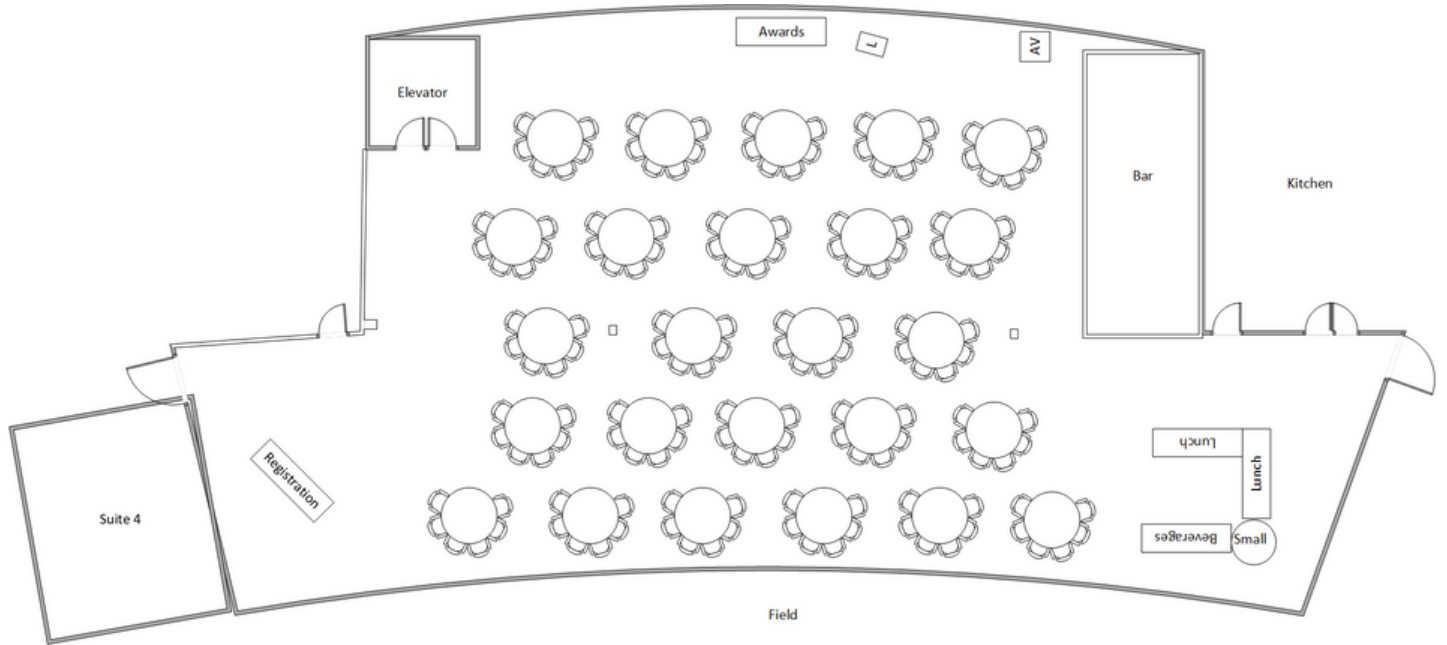
PLATED MEAL: 250 GUESTS



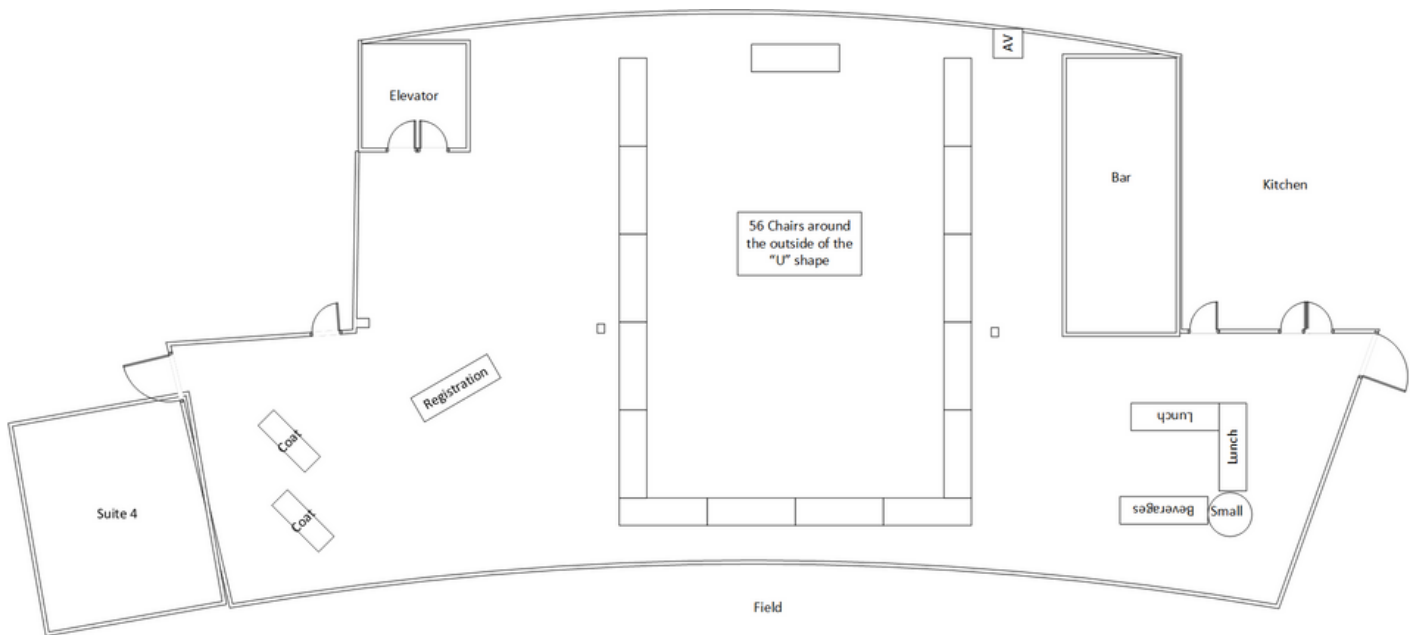
THE TABLES NEAR THE DJ ARE TAKEN DOWN TO MAKE ROOM FOR THE DANCE FLOOR.

# MEETING FLOOR LAYOUT EXAMPLES

## 6 PER TABLE: 150 GUESTS



## U-SHAPED MEETING: 56 GUESTS



OUR SPACE ALLOWS FOR A VARIETY OF DIFFERENT LAYOUTS. THESE ARE JUST TWO.





## FAQS:

**Q: What type of payment do you accept?**

We accept credit cards, cash, cashier checks, business checks, and personal checks.

**Q: Do you require a deposit to secure a date?**

We require a non-refundable deposit at least two weeks from selecting your date. The deposit will be credited towards your final bill.

Weddings: \$1000

Other Events: \$500

**Q: What other fees are there on the final bill?**

Besides the 5.5% Wisconsin State Tax added on, we will add on a 20% service fee that covers the gratuity for our serving and bartending staff.

**Q: Can we bring in outside food and beverages?**

We do not allow outside food or drinks at all. We have our own award-winning chef that can accommodate all food requests. Due to legal purposes and liquor laws, all alcohol has to be provided through us. We do allow baked goods and cakes from a licensed bakery to be brought in.

**Q: Can we taste the food?**

Absolutely! Tastings start at \$25 per couple for two choices of entrees and two sides options. Additional people and choices are \$7.

**Q: Can we customize our menu?**

Of course! Our chef loves working with couples to develop creative and fun menus.

**Q: What is needed to secure a date?**

We require a signed contract and a non-refundable deposit upon booking.

**Q: Are there certain vendors I am required to use in The Fox Club?**

Nope! You are able to bring in any vendor that fits the vision of your event. We definitely can recommend vendors for you, though!

**Q: When am I able to get into The Fox Club?**

For weddings, you will have access to the space from 9 AM - 11 PM. For other events, this is based on your contract and availability.

**Q: Am I able to bring my own decor in?**

You are! However, candles have to be in a container with the flame completely covered. We do not allow any staples, tacks, tape, or adhesives on the ceilings, walls, or doors. No banners or signs are to be hung from the ceiling or affixed from the walls or windows. Clients are responsible for any damages.

# POLICIES AND PROCEDURES:

## CONFIRMATION OF EVENT:

### Wedding:

A contract will be sent to the clients after a date for the event has been selected. The date becomes confirmed upon the return of the signed contract and the required non-refundable deposit. The final portion of the food and beverage must be paid seven days prior to the event. The remainder of the beverage bill will be administered after the event is completed to cover beverages, taxes, gratuity, and other miscellaneous expenses. The final bill must be paid one month after the event.

### Corporate/Other Social Events:

A contract will be sent to the client after a date for the event has been selected. The date becomes confirmed upon the return of the signed contract and the required non-refundable deposit. The remainder of the final bill will be administered after the event is completed to cover beverages, additional food, taxes, gratuity, bar tabs, and other miscellaneous expenses. The final bill must be paid within one month after the event.

## PAYMENT:

The following forms of payment are accepted:

- Mastercard, Visa, and Discover cards
- Cash
- Money Order
- Cashier's Check
- Personal Check

A 20% service charge, taxable by Wisconsin law, will be added on to the total final bill.

A 5.5% Wisconsin State Tax will be applied to the total final bill. If you are tax exempt, a copy of your Wisconsin tax-exempt status is required and should be submitted prior to the scheduled function.

There will be a \$50 NSF fee charged for all returned checks.

## PRICE GUARANTEE:

Prices are subject to change and will be confirmed 60 days prior to your event date.

## GUARANTEE OF ATTENDANCE:

The final count of attendance is required a minimum of 14 days prior to the event. There is no charge for children 2 years and under. If the actual number in attendance is greater than the guaranteed attendance count, the client will be invoiced for the additional guests.



## SERVING MINORS:

Absolutely no minors (under the legal drinking age of 21) will be served alcoholic beverages. Our staff holds the right to deny any one an alcoholic beverage based on their own judgment.

## PERSONAL PROPERTY:

The Wisconsin Timber Rattlers are not responsible for damage or loss of any items brought on premises prior to, during, or after an event. Items remaining three days following an event will be disposed of.

## VENDORS:

Any vendors coming in for an event should be communicated with your event coordinator. DJs must be set up BEFORE dinner. Any damages caused by uninsured entertainment companies are the client's responsibly. Use of fog or bubble machines are prohibited.

## DAMAGE AND LIABILITY:

The client is responsible and shall reimburse The Wisconsin Timber Rattlers for any damage, loss, or liability incurred at the facility caused by guests or outside groups contracted by the client to provide any service or goods prior, during, or following any function.